HRDG 4080 - Transit Incentive Program - Introduction

Last Modified:

Subchapter 4080
Transit Incentive Program
Introduction

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Purpose of this Subchapter	This Subchapter gives employees information needed to understand the transit incentive program in USDA's Marketing and Regulatory Programs (MRP): Agricultural Marketing Service (AMS) and the Animal and Plant Health Inspection Service (APHIS).
Related Regulations	This Subchapter supplements the regulations stated in **MRP Directive 4080.1** (80.34 KB).

General Program Guidelines	MRP will pay for all eligible employees' actual commuting costs, up to $280 per month. To be eligible, employees must use public transportation and/or a registered vanpool for their daily roundtrip commute to **and** from work.

Carpool means an arrangement between two or more USDA employees to commute to and from work on a daily basis for the purpose of receiving a Free Federal Parking Benefit (FFPB). A carpool does not qualify as a Commuter Highway Vehicle (Qualified Vanpool).

Cash Reimbursement means an agency reimbursement for an individual's actual mass transportation commuting costs payable where there are no vouchers or other forms of fare media available in the city to and from which the individual commutes, or where such vouchers or other forms of fare media are temporarily unavailable.

Commuter Benefits Program Coordinator (CBPC) is the designated mission area/agency/staff office individual responsible for administering and overseeing the program.

Employee means a Federal employee as defined by U.S.C. Section 2105, Government Organization and Employees, or a student volunteer providing services under that Section.

Free Federal Parking Benefits (FFPB) is a parking space on limited-access federally owned or leased property provided without charge to a specified employee or the individual members of a carpool.

Metro Access is a shared ride transportation service available throughout the Washington Metropolitan Area offered in accordance with the Americans with Disabilities Act for individuals who are unable to use public transit due to disability. The shared ride means that multiple passengers may ride together in the same vehicle.

MRP employees must pay for each trip using a TRANServe VISA Debit Card and can now direct the monthly transit benefits to Metro Access. To allocate transit benefits to Metro Access the employee should create a Metro Access EZ-Pay account at www.wmata.com.

National Capital Region (NCR) consists of the District of Columbia; Montgomery, Prince George's, and Frederick Counties in Maryland; Arlington, Fairfax, Loudon, and Prince William Counties in Virginia, within the geographic area bounded by the outer boundaries of the combined area of the counties listed above.

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